



The purpose of this document it is to ensure that all Golf Cart operators are aware of the operating and safety features of vehicles of this type, prevent accidents, and minimize damage or injuries. Operating a UNE golf cart requires your full attention in order to prevent an accident.

#### D. Policies and Procedures

1. Use of a cell phone or other electronic device while operating a UNE Golf cart is strictly prohibited. If the operator of the golf cart needs to communicate with a cell phone or electronic device, the operator must stop the golf cart in a safe location and remain stopped until the communication has been terminated.
  
2. Golf carts are to be driven only on the sidewalks. If you need to cross a roadway, cross only at a designated crosswalk. Under no other circumstances can a golf cart be driven on a public roadway (i.e. Route 9 or Hills Beach Rd.).
  - a. When crossing Rte. 9 from the access road you must use the crosswalk and also activate the pedestrian crossing light. Alternative to this would be to use the tunnel

11.

- a. Check for tire condition and inflation (visual).
- b. Check for any indication of fluid (oil, battery fluid, etc.) leaks at the rear of the golf cart.
- c. Check brakes for proper operation.
- d. Check horn for proper operation.
- e. Check both mirrors (8 passenger golf cart only). Make sure they are present and not damaged.

2. If the golf cart is in need of repair or maintenance, it should not be driven. Notify Facility Maintenance personnel immediately. An alternative golf cart will be assigned if available.

d. Reckless operation of an ATV

e. Operating to endanger